



HUMAN RESOURCES OFFICE OKINAWA SATELLITE OFFICE

MERIT PROMOTION PROGRAM / VACANCY ANNOUNCEMENT

AMENDMENT

ANNOUNCEMENT NUMBER: NV-OKI-04-025A

TITLE/SERIES/GRADE: Information Technology Specialist (Network), GS-2210-9

SALARY: GS-09 0 \$47,421 to \$61,649 per annum

OPEN DATE: 07-15-04

CLOSING DATE: Open Until Filled (1st cut off date
30 July 04, then every two weeks there after until
filled)

LOCATION: Information Management Resources Department (IRMD) U.S. Naval Hospital,
Okinawa, Japan

RPA NUMBER (HRO use only): G085198

NOTE: All required forms and documents must be submitted with your application on or before the closing date of the announcement. Failure to do so may result in an ineligible rating or may adversely affect the overall rating.

NOTE: All requirements including but not limited to experience, time-in-grade, and education must be met by the closing date of the announcement.

AREA OF CONSIDERATION: OKINAWA-WIDE

- Current permanent DoD appropriated fund employees.
- Reinstatement eligibles: Attained Career status on a permanent, competitive Federal appointment; or Career-Conditional with reinstatement eligibility, generally within 3 years of separation.
- Transfer eligibles: Current permanent, competitive non-Navy/Marine Corps Federal employee.
- Veterans Recruitment Appointment (VRA) eligibles: Veterans who are not disabled and who do not have a campaign badge, AFEM, or AFSM may only be appointed within the first three years after their most recent separation. Referral will be as an external applicant with referral preference, if applicable.
- Veterans' Employment Opportunity Act of 1998 (VEOA) eligibles: Preference eligible veterans and veterans who have been separated from the armed forces under honorable conditions after 3 or more years of continuous service may apply for jobs through a merit promotion announcement or through an open competitive announcement. This is an external appointing authority **that does not allow** for preference in referral.
- NAFI/AAFES Interchange Agreement eligibles: Currently serving in a NAFI/AAFES position without time limitation or have been involuntarily separated from such position without personal cause within the preceding year. In addition to being a current NAFI/AAFES employee in a position without time limitation, a NAFI/AAFES employee must have served continuously for at least one year

in a NAFI/AAFES position without time limitation sometime during their career. May be appointed only to permanent positions based on this authority.

- Spouse and family members of military or civilian personnel of the Federal government residing in the commuting area **with SOFA status**, and other U.S. citizens residing on Okinawa.
- Compensable veterans with service connected disability of 30 percent or more; preference eligible veterans; and veterans who have been separated from the armed forces under honorable conditions after 3 or more years of continuous service.
- Employment Program for People with Disabilities: Have a physical or mental impairment which substantially limits one or more major life activities.
- Interagency Career Transition Assistance Plan (ICTAP) eligibles: Current or former employees displaced from non-DOD agencies.
- Military spouses within 30 days of PCSing to Okinawa. Military spouses will not be referred to the selecting official until arriving on Okinawa. Applications must be received by the cutoff or closing date. It is the responsibility of the military spouse to notify CHRO upon arrival on island, and to provide all information concerning positions for which they have applied (e.g., announcement numbers).

NOTE:

- This position does not incur overseas allowances. Payment of travel and transportation expenses is not authorized. However, anyone on a transportation agreement with LQA entitlements may be granted continuance.
- Applications will be accepted from U.S. citizens residing on Okinawa who do not have SOFA status. However, referral for selection consideration will only be made if there are no qualified SOFA applicants.
- Position is subject to the provisions of the DoD Priority Placement Program.
- This recruitment provides promotion opportunity without further competition. However, promotion is not guaranteed and no promise of promotion is implied. Promotion will depend upon the applicant meeting all eligibility requirements, administrative approval, and continuing need for the position.
- This announcement may also be used to fill temporary/permanent positions. Applicants should reflect availability for such positions.
- This announcement may serve to provide a supply of qualified applicants for this vacancy or for any other similar vacancy which may occur within 6 months of closing date.

SUMMARY OF DUTIES: The incumbent of the position is involved primarily in command-wide local area and wide area network, installation, implementation, testing, management and use of complex communication technologies including but not limited to coaxial, IO Base-T(twisted pair) and fiber optics in a variety of topologies such as bus, star and ring in communication environment such as Ethernet, FDDI, and network protocols such as TCP/IP. Incumbent performs various duties in connection with configuration, installation, implementation and assisting with management of large complex LANs/WANSs as well as coordinating and integrating technical aspects of computer work with administrative functions such as standards management, hardware and software configuration and life cycle management. The incumbent performs studies, develops and maintains various LAN/WAN communication systems and operating system/application programs in support of DOD, DON and BUMED's overall management information program specifically as it related to Local Area Networking, the secure IP Router Network (SIPRNET), the public/private International Network (Internet) and WAN.

METHOD OF EVALUATION: Qualified candidates will be evaluated based on the following knowledge, skills, and abilities:

- 1) Knowledge of micro and mini computer Technology.

- 2) Knowledge of the capabilities and limitation of computer equipment and skill in communications integration, local-area and wide-area network configuration and electronic mail and file transfer technologies.
- 3) Knowledge of the various components and disciplines essential to network integration.
- 4) Knowledge of computer network administration.
- 5) Knowledge of LAN, WAN, NIPRNET and industry wide telecommunication technologies.
- 6) Ability to communicate effectively both orally and in writing.

TIME IN GRADE RESTRICTION: Applicants must meet OPM time in grade requirements for promotion to General Schedule positions in the competitive service. TIG restrictions apply to any candidate who within the previous 52 weeks held a General Schedule (GS) position under non-temporary appointment in the competitive service. TIG must be met by the closing date of this announcement. An individual moving from an excepted appointment to another excepted appointment is NOT subject to TIG.

QUALIFICATION REQUIREMENTS: Minimum requirements are available for review in the Office of Personnel Management Qualification Standards Handbook at <http://www.opm.gov/qualifications>.

Alternative A: Major Study – computer science, information science, information systems management, mathematics, statistics, operations research, or engineering, or course work that required the development of adaptation of computer programs and systems and provided knowledge equivalent to a major in the computer field.

OR

Alternative B: Specialized Experience for GS-09 – Experience that demonstrated knowledge of computer requirements and techniques in carrying out project assignments consisting of several related task, such as typically is the case in development of minor modifications to parts of a system on the basis of detailed specifications provided. The assignments must have shown completion of the following, or the equivalent:

- Analysis of the interrelationship of pertinent components of the system;
- Planning the sequence of actions necessary to accomplish the assignment; and
- Personal responsibility for at least a segment of the overall project.

OTHER REQUIREMENTS:

- 1) If qualified based on education, applicant must provide official transcript.
- 2) Failure to provide all or the required information may result in an ineligible rating or may affect the overall rating.
- 3) Locality pay does not apply in the overseas area. Locality rates of pay in CONUS will not be used for pay setting when transferring to the overseas area.
- 4) Male applicants born after December 31, 1959 are required to complete a Pre-Employment Certification Statement for Selective Service registration prior to appointment. Failure to comply may be grounds for withdrawal of an offer of employment, or dismissal after appointment.
- 5) This position requires you to obtain and retain a secret/top secret clearance.
- 6) To meet qualification requirements when education is required or being substituted for experience when applicable, the following applies: At the time the education was obtained, the entire institution, applicable school within the institution, or the applicable curriculum was appropriately accredited by the U.S. Department of Education. Education completed outside the U.S. must have been submitted to a

private organization that specializes in interpretation of foreign educational credentials and such education has been deemed at least equivalent to that gained in conventional U.S. education programs.

HOW TO APPLY: Submit the following:

- 1) There is no specific format required. You may submit a resume, OF 612, or SF-171. However, if you submit a resume, it must contain all of the information required on the OF 612. All applications must have an original signature
- 2) Most recent Performance Rating if current federal employee.
- 3) **Separately list each KSA (Knowledge, Skill and Ability) in the order shown in this announcement and give examples of how and where you have demonstrated each.**
- 4) Current SF-50 (or current NAFI/AAFES personnel action) showing type of appointment (applies to all current and former employees of the Federal government). Applicants who have repromotion eligibility must submit proof (SF-50) when applying.
- 5) NAFI/AAFES employees must submit proof that they are a current employee and have completed one year of continuous service; or documentation that they have been involuntarily separated from such appointment without personal cause within the preceding year and have completed one year of continuous service.
- 6) Veteran preference and non-preference veterans must submit member 4 copy of DD Form 214 (military discharge), which reflects the character of the discharge. Veterans claiming 10 point preference must submit an SF-15 and an official statement, dated within the last 12 months, from the Department of Veterans Affairs or from a branch of the Armed Forces, verifying to the veteran's present disability.
- 7) Supplemental Questionnaire (USMC CHRO) must be attached to application.
- 8) All applicants must attach a copy of sponsor's travel orders to verify eligibility for preference. If current tour has been extended, a copy of tour extension must be attached.
- 9) Your current passport with SOFA stamp.
- 10) Declaration of Federal Employment, OF-306.
- 11) Application must be received on or before the closing date of the Vacancy Announcement.
- 12) Faxed applications and applications mailed in an official government envelope will not be considered. **Military spouses within 30 days of PCSing to Okinawa may fax or mail their applications.** Incomplete applications may result in an ineligible rating or adversely affect your rating/ranking.
- 13) Inquiries concerning status of application may be made within two weeks after closing date.

WHERE TO APPLY: Human Resources Office, Bldg. 3597, Okinawa Satellite Office, Kadena Air Base

There will be no discrimination in identification, qualification, evaluation, or selection of candidates because of political, religious, or labor organization affiliation or nonaffiliation, marital status, race, color, sex, sexual orientation, national origin, nondisqualifying physical handicap or age.

This agency provides reasonable accommodation to applicants with disabilities where appropriate. If you need a reasonable accommodation for any part of the application and hiring process, please notify the agency. Determinations on requests for reasonable accommodation will be made on a case-by-case basis. If you have questions regarding this agency's reasonable accommodation policy contact Mr. Randy Manese, Chief, Employee Relations and Services Division, HRO Yokosuka at DSN: 243-8187 or (local) 046-816-8187.

AN EQUAL OPPORTUNITY EMPLOYER